



Burradon Community Primary School



Learning together; growing together
At the heart of the community

Burradon Community Primary School
Burradon Road
Burradon
Cramlington
NE23 7NG
Tel: 0191 6434680

Head Teacher : Miss A L Hunter
Deputy Head: Mrs C. Liddle

E-mail: info@burradoncommunityprimary.org.uk
Website: www.burradoncommunityprimaryschool.co.uk

Monday 26th January 2026

Mobile Phones in School Update

Year 4, Year 5 and Year 6
(linked to our walking to and from school arrangements)

Dear Parents / Carers,

You may be aware that, in February 2024, the government issued updated guidance to schools linked to mobile phones in schools. This guidance has just been updated and we have reviewed and are refreshing our policies and procedures linked to mobile phones at Burradon.

The guidance is titled 'Mobile phones in schools: Guidance for schools on prohibiting the use of mobile phones throughout the school day' and can be found at:

<https://www.gov.uk/government/publications/mobile-phones-in-schools>

I am writing to remind parents / carers on our policies and procedures for mobile phones at our school. Whilst we do not encourage children to have a mobile phone in school, we acknowledge that for some families it is a way to ensure their child's safety on the way to and from school.

Following the DFE guidance, we will continue to operate our '**mobile phone handed in on arrival**' policy. This means that children may have access to their phones before and after school to travel but they do not have access to their mobile phones during the school day or on the school site.

Parents / Carers who wish for their child (Y4, Y5 and Y6) to have the use of a mobile phone whilst travelling to and from school, will be allowed to bring a mobile phone into school. However, the following rules must be adhered to.

- Parents / Carers and pupils must read, understand, agree and sign the Mobile Phones in School Acceptable Use Agreement before they are given permission to bring a mobile phone to school.
- Pupils must not use their mobile on school premises including in the yard before and after school to ensure the e-safety rules of our school are followed on site.
- Mobile phones are not permitted on school trips or residential trips, e.g High Borrans.
- All mobile phones must be easily identified by either a name / label or individualised personalised charm or case.
- All mobile phones must be switched off as children enter the site and handed into the class teacher immediately upon arrival to the classroom. These will then be secured in the locked class box during the school day.
- Mobiles will be returned at the end of the school day.





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- Mobile phones must not be switched back on until pupils leave the school premises, including the yard and walkway areas.
- Mobile phones seen on the school premises which have not been handed in will be confiscated immediately by a member of staff until the end of the day. At this time, it will be the responsibility of the parent / carer to collect the phone from school office.

The only exception to the above is when a mobile phone is required to support a medical condition such as diabetes. Where this is the case, a meeting must be arranged with the Headteacher to discuss the procedures which are to be followed and to sign a specific agreement.

Please note that all mobile phones brought into school are entirely at pupils own risk. Burradon Community Primary School cannot accept any responsibility for the security or any loss or damage to mobile phones brought into school.

Our Mobile Phones in School Acceptable Use Agreement must be read and signed by the child and the parents / carers.

We will be sending this letter and the agreement out, hard copy, to pupils in Y4, Y5 and Y6. As parents / carers, taking the above into consideration, if you feel it is essential your Y4/Y5/Y6 child has their mobile phone with them, please could you fill in the agreement and return it signed back into school by Friday 30th January 2026.

Children in Year 3 and below are not allowed to walk to and from school unaccompanied and therefore do not require their mobile phone to be in school, if they have one.

This letter is also being emailed to all parents / carers to ensure everyone is aware of the school's policy on mobile phones in school.

Your support is very much appreciated.

Yours Sincerely

A.L.Hunter

Miss A.L. Hunter
Headteacher





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Mobile Phone Acceptable Use Agreement for pupils in Year 4, Year 5 and Year 6



Please note that all mobile phones brought into school are entirely at pupils own risk. Burradon Community Primary School cannot accept any responsibility for the security or any loss or damage to mobile phones brought into school.

I know that having a mobile phone is both a privilege and a responsibility. I agree to follow the rules below when I bring my mobile phone into school:

- I will turn my phone off when I arrive at the school gate and ensure it remains off for the school day.
- When I arrive in school, I will ensure my mobile phone is immediately handed to the class teacher.
- I know my mobile phone will be stored in the class locked box by my teacher.
- At the end of the school day, my class teacher will return my mobile phone to me.
- I will wait until I am outside of the school gates to turn on my mobile phone after leaving school.
- I know my mobile phone is not allowed on any school trips or residential trips.
- I know that my mobile phone must be easily identified by either my name / label or by an individualised charm or case.
- I will not use my device to make videos or take photos of myself or other children whilst in, or near to the school.

I accept the above rules and request permission for my child to bring their mobile phone into school.

Name of child: _____

Year Group: _____

Signature of child: _____

Date: _____

Name of parent / carer giving permission: _____

Signature of parent/carers: _____

Date: _____

