



# Burradon Community Primary School



Learning together; growing together  
At the heart of the community

Burradon Community Primary School  
Burradon Road  
Burradon  
Cramlington  
NE23 7NG  
Tel: 0191 6434680

Head Teacher : Miss A L Hunter  
Acting Deputy Head: Mrs C. Liddle

E-mail: [info@burradoncommunityprimary.org.uk](mailto:info@burradoncommunityprimary.org.uk)  
Website: [www.burradoncommunityprimaryschool.co.uk](http://www.burradoncommunityprimaryschool.co.uk)

Wednesday 7<sup>th</sup> September 2022

## Holiday requests during term time A REMINDER

Dear Parent/Carer,

### Term time holiday regulations

As you are aware, I am unable to authorise any holidays taken during term time unless they are under exceptional circumstances. This is not a school decision, but a decision which has been made for all schools in the country and Burradon Community Primary School is expected to follow the same guidelines.

### Impact of term time holidays on children

On a termly basis, we continue to monitor the impact that taking holidays in term time has had on our school attendance and on the attendance, learning and progress of individual children. There are several instances of children having more than 10 school days off for holidays during term time and we have a large number of children having more than 5 days off during the academic year for holidays.

When children have a term time holiday, as well as illness during the year, their attendance can drop below the Local Authority and National expectations. As a consequence, this can make it difficult for them to learn as effectively as their peers.

**From September 2020, governor made the decision, based on expectations from the Local Authority, that any term time holidays which are more than 5 school days in total within an academic year may lead to North Tyneside Council issuing a Penalty Notice.** Many North Tyneside schools are now issuing fixed penalty warnings for any term time holidays, even if it is just one day.

### The penalty notice

The Penalty Notice is a fine of £60 per parent, per child if paid within 21 days and £120 per parent, per child if paid after this date. Failure to pay the Penalty Notice could result in the Local Authority starting legal proceedings against you for the offence of failing to ensure your child's regular attendance at school.

I understand that you may still make the decision to take your child on holiday during term time, however it is important that you are aware that this may result in a fine as stated.

### Informing the School

As a school we must still be correctly and honestly informed, for safeguarding purposes, of the reasons for your child's absence, including if this is due to a holiday. This can be done by





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by ringing or emailing the school office giving precise details of the first day of absence from school and the date of returning to school.

If you would like to speak to me to discuss this reminder letter or term time holidays, please do not hesitate to ring or make an appointment.

Yours sincerely,

Miss A.L. Hunter  
Headteacher

